





INTRA-AFRICA Academic Mobility Scheme LEARNING AGREEMENT – credit-seeking mobility

Planned period of mobility: from (month/year)..... to (month/year).....

Student	Last name(s)	First name(s)	Date of birth	Nationality	Sex [M/F]	Study cycle	Field of education
Home	Name	Faculty/Department	Addr	ess	Country	Contac	t person name/email/phone
Institution							
Host	Name	Faculty/Department	Addr	ess	Country	Contac	t person name/email/phone
Institution							

To be filled in and signed before the mobility

	Details of the Study Programme at the Host Institution						
	Compon ent ⁱⁱ code (if any)	Component title at the Host Institution (as indicated in the course catalogue ⁱⁱⁱ)	Semester [e.g. 1st/2 nd semester]	Number of agreed credits (or equivalent) to be awarded by the Host Institution upon successful completion			
Table A ⁱ							
Before the mobility							
				Total:			







	Recognition at the Home Institution							
	Componen t code (if any)	Component title at the Home Institution (as indicated in the course catalogue)	Semester [e.g. Ist /2 nd Semester]	Number of credits (or equivalent) to be recognised by the Home Institution				
Table B								
Before the								
mobility								
				Total:				
Provisions applying if the student does not complete successfully some educational components:								

Commitment

By signing this document, the student, the Home Institution and the Host Institution confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties.

• The Host Institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student.

• The Home Institution commits to recognise all the credits or equivalent units gained at the Host Institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and the Receiving Institution will communicate to the Home Institution any problem or change regarding the study programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature ^{vi}
Student			Student		
Responsible person at the Home Institution ^{vii}					
Responsible person at the Host Institution ^{viii}					

INTRA-AFRICA Academic Mobility Scheme

LEARNING AGREEMENT credit-seeking mobility - amendment^{ix}

To be filled in and approved during the mobility in case of changes

	Exceptional changes to Table A (to be approved by e-mail or signature by the student, the responsible person in the Home Institution and the responsible person in the Host Institution)							
Table A2	Component code (if any)	Component title at the Host Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of credits (or equivalent)		
During the			\boxtimes					
mobility								

Exceptional changes to Table B (if applicable) (to be approved by e-mail or signature by the student and the responsible person in the Home Institution)							
Table B2	Component code (if any)	Component title at the Home Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Number of credits (or equivalent)		
During the							
mobility							







Approval	Name	Position	Date	Signature
Student		Student		
Responsible person at the Home Institution ^v				
Responsible person at the Host Institution ^{vi}				

ⁱ Additional rows and columns can be added as needed in all tables.

ⁱⁱ An "educational component" is a self-contained and formal structured learning experience that features learning outcomes, credits and forms of assessment. Examples of educational components are: a course, module, seminar, laboratory work, practical work, preparation/research for a thesis, mobility window or free electives.

ⁱⁱⁱ **Course catalogue:** up-to-date information on the institution's learning environment that should be available to students before the mobility period and throughout their studies to enable them to make the right choices and use their time most efficiently. The information concerns, for example, the qualifications offered, the learning, teaching and assessment procedures, the level of programmes, the individual educational components and the learning resources.

^{vi} All parties must sign the Learning Agreement before the start of the mobility. It is not compulsory to circulate papers with original signatures; scanned copies of signatures or digital signatures may be accepted, depending on the national legislation or institutional regulations.

vii The responsible person at the Home Institution is an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body.

viii The responsible person at the Host Institution is an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed.

^{ix} All changes should be indicated in Tables A2 and B2, while Tables A and B ("before the mobility") should not be modified. All Tables (A, B, A2 and B2) should be kept together in all communications. Changes to the study programme abroad should be approved by all parties.